CERTIFICATE COURSE IN SCHOOL LIBRARIANSHIP (CCSL)

Report of the 3-days Workshop on Design and Implementation of Online Certificate Course in School Librarianship

Development of Course Material

(20 – 22 November, 2019)

COURSE COORDINATOR

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The School library is an important component of the School Education System. It is considered as the heart of the school and it's the hub of all the teaching and learning activities of the school. The importance of libraries in the school is completely neglected in the country and it is very much evident from the NCF 2005 document that "The school libraries have been a subject of policy recommendations for a long time, but a functioning library in the school continues to be a rarity". Due to this, the school children are divested of the good reading facility in the form of an effective and functional library. Almost all the schools do have collection of books but they were rarely used and unscientifically managed due to non-availability of professionally trained library staff in the schools.

In the Southern states like Andhra Pradesh, Karnataka, Kerala, Tamil Nadu and Telangana, the school libraries are managed either by some teachers or some administrative staff having no professional skills and competency to manage the library and to provide library services. Further, the state governments are also not in a position to appoint trained librarians due to the non-existence of the post of librarian in the cadre of the school education system in these states. Hence, to bridge the gap there is an urgent need to train and equip the teacher librarians/administrative staff, who are managing the library in schools. This is very much justified and mentioned in NCF 2005, that the "training of teachers in library management and use is required to meet the demands of this situation".

Further, the school librarians are expected to possess certain specific skills and competencies to manage the school library and the challenge to provide the library services to young users of the schools in the digital age. Modernization of school library using modern technology is the need of the hour. The capacity building of teacher librarians/ in-charge librarians working in schools through this course is very much useful in the changing ICT and web environment.

Objectives of the programme:

The specific objectives of the program are:

- Design and implementation of online Certificate Course for School Librarianship
- To tryout of online certificate course to develop essential professional skills and competencies among the participants to organize and manage school library effectively and efficiently in ICT and web-based environment.
- Evaluation and implementation of online Certificate Course at IUCTE, RIE, Mysore

The certificate programme will be offered as a six months as a blended learning method with online and face to face components. The programme is consist of two short-duration face to face training of 10 days each at the beginning and end of the six months. The course material and major part of the assessment would be delivered online on Moodle platform. The programme would consist of two phases – design and development phase and implementation phase. Design and development would take place in the third quarter of the financial year 2019-20 and the implementation would be in the second and third quarter i.e. from June to December 2020.

The course inputs and the assessments would be developed by the experts in the field of School Librarianship. A three days' workshop was planned at IUCTE from 20 -22 November 2019, Mysore. During the workshop a tailor made course material consisting of explanatory textual material, audio and video material, self-check exercises, MCQs and assignments have to be prepared. A project assistant with sound knowledge of computing and working with LMS would undertake web designing, uploading and day to day monitoring of the online implementation of the programme. Online tutoring would be provided by the resource faculty along with the programme coordinator. The marks card and the certificate would be issued by the RIE, Mysore.

ABOUT THE PROGRAMME

Certificate Course in School Librarianship (CCSL) is a programme designed for the target group working in the school education system as Teacher librarians/In-charge Librarians and Librarians working in school libraries. Later on the course can also be made open for those who would like to opt for School Librarianship as a profession. This is a 6 credit course of Six-month duration organized under two modules. However, the registration for the programme is valid for a maximum period of two years. The programme is designed on e-Learning environment, wherein the major instructional inputs are provided online. There would be two contact programmes of 10 days each, with a time gap for undertaking assigned activities. The certificate course can be pursued on a part-time basis.

OBJECTIVES OF THE COURSE

The objectives of the Certificate Course in School Librarianship is to develop essential professional skills and competencies among the participants to :

- plan and acquire good collection for school library
- organize and manage the school library effectively and efficiently
- provide better library services to school children and teachers in a web environment
- nurture reading among school children and initiate collaborative learning
- promote the use of web resources among the school children and teachers
- organize Information literacy programmes for the benefit of students and teachers for the effective use of digital and web resources

DURATION

- The programme is of 6 months' duration.
- During the course of the 6 months, there will be 2 contact programmes of 10 days each.
- Course work may also be spread out over a maximum period of two years for those who could not complete course work within six months.

ELIGIBILITY

- Initially, the certificate course will be for the deputed candidates from school education system with basic computer skills. Later on it will be open to non-deputed candidates.
- The candidates aspiring to join the certificate programme should have a Bachelor's degree in any discipline.
- Knowledge of computer in desirable

THE ACTIVITIES UNDER THE PROGRAMME

The Certificate programme is proposed to be implemented with four main activities. They are:

- Activity 1: Workshop for developing course material
- Activity 2: Preparing and printing the flyer/poster and web hosting the programme
- Activity 3: Two face to face contact programmes of 10 days each for 30 participants
- Activity 4: Conducting the end course evaluation, viva-voce, declaration results and preparation of multiple copies of the report

TRANSACTION METHODOLOGY

- The CCSL is offered as an online programme with two contact programmes, one at the beginning and the other at the end of six months.
- The gap of time between the two contact programmes is meant for completing assigned activities which form an essential part of the continuous assessment.
- A candidate who has enrolled for the CCSL would be provided with online access to the learning material specially designed for the programme.
- The student has to complete the assigned activities under each of the units/modules as per the instructions provided from time to time.

A report on three-day workshop with the experts for the

"Design and Development of course materials for **Online Certificate Course on School Librarianship"**

Introduction:

Inter University Centre for Teacher Education focuses on the quality and needs of teachers, teacher educators, and institutions in every aspect of the educational programmes. It aims to strengthen the knowledge base of teacher education by facilitating professional development, networking, new knowledge creation and empowerment of teachers of Academic Institutions and Central &State Universities in Southern Region. It also initiated in providing the highest quality learning environment for the pre-service and in-service teachers and teacher educators and educational administrators to emerge as the next generation educational leaders with the highest personal and professional standards. The IUCTE, RIE, Mysuru, since its establishment, has ventured on several programmes in the area of Higher Education and particularly in Teacher Education. One of such programmes undertaken is "Online certificate course on School Librarianship" for the teachers working as in-charge librarians of Teacher Librarian.

The participants of the workshop

The following resource persons participated in the workshop from 20th - 22nd November 2019 at IUCTE, RIE, Mysuru.

1. Dr. B S Maheswarappa
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Proceedings of the workshop

The Inaugural Session began at 9.30 A.M. with the registration of the participants of the workshop on 20th November chaired by the Prof. M. S. Talwar, the Centre Director, IUCTE, RIEM. The session commences with the welcome address by Dr.S.Nagaraja, the Course Coordinator. He introduced all the resource persons of the workshop, their expertise, and contribution to the field of Library and Information Science to the gathering. He then went on explain details regarding the Certificate Programme, the workshop and its objectives and what is intended to be achieved in the workshop. In his speech he said, the principal RIE Mysuru, Prof. Y. Shreekath was impressed by the course content and shown lot of interest in continuing the course. With constant encouragement and support from the principal, the course is intended to introduce again under IUCTE and it will continue as a regular online course to be conducted by RIE, Mysuru he added. He further said this workshop is for re-looking the content written by the experts and incorporate the new concepts, modifications with additional resources because of the present requirements.

Prof. B. S Maheswarappa in his speech highlighted the status of school library across the country and the pros and cons of school librarianship, need to review the module and also the structure of the module.

While giving the remarks of the president, Prof. M.S Talwar, Centre Director IUCTE, Mysuru felt that the programme would be useful to the proposed target group. He said care should be taken while enrolling the participant for the course with fixing the minimum qualification. Mere enrolment is not enough; they should continue the course he added. He expresses that the experts have a rich experience of research to their credit and that they would contribute immensely to the success of the programme. He felt that the proposed course would be another feather to the activities of IUCTE and he extended his full support to conduct the programme.

The plenary session

Day - I (20ᵗʰ November 2019)

The **plenary session** started with the introduction Online Certificate Course in school Librarianship by Dr. S. Nagaraj, the course coordinator. He explained in detail about the need for course as explained in NCF 2005. He also gave detailed information about the need for a workshop and requested the resource persons to provide the needful suggestions and inputs for conducting the course so that it would help to the target group for acquiring the essential skills to meet the present day requirement. The experts were given a clear idea of what are the things to be covered in the three-day workshop as scheduled.

The unit materials were developed earlier and the same was made available to the resource persons.

During this session, the resource persons were invited to provide the suggestions to relook into the module, training programme in view of the present-day requirement. This session evidenced interesting and useful suggestions from resource persons.

Some main suggestions made by experts are as follows.

- Content of the module/unit
- Content should be minimum and appropriate to the school library
- Uniformity in Structure
- Length of units to be minimum without foregoing the content
- Concepts should be taken care of in the course materials.
- As per the new education policy
- MCQ, Assignment, Reference and further reading to be part of the unit
- Training to be blended with practicum and more of technical and activity session
- Video lectures to be provided/uploaded
- PPT also to be provided wherever necessary
- Result will be in the form of grade
- Viva-voce and fieldwork is to be a part of the assessment
- Who is the Target audience?
- The Course can be open to both working and general public
- Collaborative activities with other universities
- Computer literate/Knowledge is desirable
- Passion towards the Librarianship
- 50% for working and 50% for general public- young graduates
- Preference to be given to working librarian
- Duration of service to be considered while enrolling
- Publicity through DSERT and DIET
- CBSE authority should take up an interest in School librarianship
- Elective course for teacher education
- It can be considered as an elective course with a basic library science course
- While new appointment the course can be considered as an added qualification

Day II (21st November 2019)

Dr. Nagaraj started the secession with a welcome address. During the secession, each resource persons presented their assigned units and invited the suggestions and modification in their respective units. Each module/units were re-looked thoroughly and suggestions were recorded and ask to incorporate the same for final editing. After going through each module

the following suggestion was recorded.

- Simple language should use while writing the units
- Application of web tool
- Provide URL link wherever required
- Extra information can be added as an appendix
- More activity should be added, wherever possible
- Web- based Library resources and services
- Information Literacy for school library (Big6 –Information Model and Super 3 model)
- Library automation -E-Grantalaya
- Creation of Library web page/face-book page/blogs for assessment
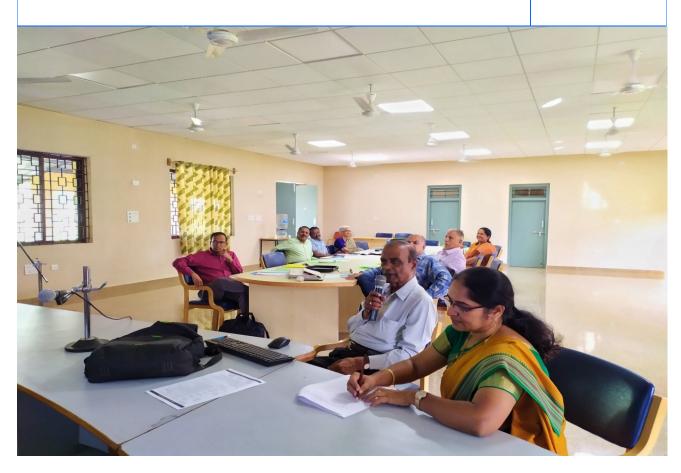- Online quiz to be conducted

Day III (22nd November 2019)

The day started with the welcome address by Dr. Nagaraja, Course Co-ordinator. Prof. A.Y Asundi and Prof. Maheswarappa, finalised the Blocks and Units under each Modules. Scheme of evaluation was discussed. Guidelines for writing each unit was formulated and asked the resource persons to follow the uniformity in the structure. It was decided to send the

modified units on or before 10th December 2019 for further editing and uploading in the Moodle platform.

Module	Block	Unit
Module I: **School Library: Collection, Organization and Management**	**Block I:** **Fundamentals of School Librarianship**	**Unit 1:** School Library: An Introduction
		Unit 2: School Librarianship: Roles, Responsibilities, Skills and Competencies
		Unit 3: School Library Infrastructure: Standards and Practices
	Block II: **Collection Development in School Libraries**	Unit 4: Collection Development: Principles, Policies and Procedures including Selection Tools
		Unit 5: Strategies and acquisition processes
		Unit 6: Print and Electronic Resources for a School Library
	Block III: **School Library Organization and Management**	Unit 7: School Library Management
		Unit 8: Classification, Cataloguing and Physical Processing
		Unit 9: Introduction to School Library Automation
Module II: **School Library: Activities, Services and Technologies**	**Block IV:** **School Library Activities**	**Unit 1:** Activities to inculcate and enhance Reading habits
		Unit 2: Collaborative Learning
		Unit 3: Promotion, Publicity and Advocacy
	Block V: **Planning and Designing of School Library Services**	**Unit 4:** School Library Services
		Unit 5: Introduction to Web based Library Services
		Unit 6: Library Instruction and Information Literacy
	Block VI: **Technologies for a School Library**	Unit 7: Web based Tools for a School Library
		Unit 8: Social Networking for a School Library
		Unit 9: Management of School Library Automation

SCHEME OF EVALUATION

Performance on Assignment Under Each Block	One Per Block (6×25)	**150**
Term End Written Test	2 × 75	**150**
Two online quiz	2 × 50	**100**
Fieldwork report/Viva-voce	50	**50**
Presentation of Library Activities (Library Blog/Facebook)	50	**50**
Total		**500**

Guidelines for writing the Unit

1. The content of the unit confined to 8 pages
2. Plagiarism check
3. Font – New Times Roman
4. Size - Heading - 16
   Title - 14
   Text - 12
   Spacing - 1.5

5. Structure of the Unit:
   Outline (Ex. 1,0, 1.1, 1.2, ... Only main division)
   Learning Objectives
   Introduction
   (Content of the Unit)
   Summary
   Reference (APA Style)
   Further Reading
   MCQ
   Review Question
   Assignment (Minimum 5)
   *Video, audio materials, if any

Suggestions that evolved from the workshop

- Minimum qualification is bachelor's degree in any discipline
- Contact programme is 10 days each in two spells
- Training to be blended with practicum
- Weightage to be given more for field work and viva-voce
- Result in the form of grade
- Course materials to be made available to the participant in advance
- CGPA credit grading for assessment
- Maximum 40 students in the first batch

Valedictory session

Dr. Nagaraj, Course coordinator thanked all the resource persons for their valuable inputs and suggestion during the discussion. He spoke on the experience of three days' workshop. He thanked all the subject experts for their inputs, contribution, and involvement in finalising the modules as well as the content of the units. He mentioned resource persons' dedication and co-operation for the success of the workshop. Prof. A.Y Asundi spoke on the occasion and congratulate for the activities of IUCTE. Prof. Maheswarappa wishes for the success of the course and opined that the target group will be benefitted through this course. All resource persons mentioned their views regarding the workshop, course and future activities in connection with the training programme.