

Training programme on modernisation of library services of Teacher Education Institutions.

A report on a Three-day workshop with the experts on “Developing a Training manual on Modernisation of Library Services of Teacher Education Institutions”.
18th to 20th December, 2019



PROGRAMME COORDINATOR

Smt. Yashaswini B V

Assistant Librarian

IUCTE, RIEM

FOREWORD

I would like to express my deepest appreciation to all those who supported me to complete this activity a three-day workshop with the experts on developing a Training manual for the Training programme on “Modernisation of library services of Teacher Education Institutions” and reporting the same.

A special gratitude to Shri. Prof. Yagnamurthy Sreekanth, Chairman IUCTE & Principal RIE - Mysuru, whose contribution in suggestions and encouragement, helped me to coordinate the first activity of this programme successfully.

My sincere thanks to Shri. Prof. M. S. Talawar, Centre Director, IUCTE. for his constant motivation and supportive presence in every stage of the programme.

I also would like to thank Shri. Dr. Nagaraja S, Deputy Librarian, RIE, Mysuru. for his guidance, suggestions in each stages and timely input to carry forward the events in a systematic way.

My sincere thanks to Smt. Anupama Hegde for her involvement in the process of carrying out the workshop and for relevant discussion on the subject.

A special thanks go to all my team members of IUCTE, who helped me to successfully conduct this activity with great cooperation for conducting the workshop.

I also thank and appreciate the guidance given by all the experts, for their suggestions and their valuable inputs on the programme.

Smt. Yashaswini B V

Assistant Librarian & Programme Co-ordinator

IUCTE - Regional Institute of Education, Mysuru.

INTRODUCTION

Inter-University Centre for Teacher Education - focuses on the quality and needs of teachers, teacher educators, and institutions in every aspect of the educational programmes. It aims to strengthen the knowledge base of teacher education by facilitating professional development, networking, new knowledge creation and empowerment of teachers of Academic Institutions and Central & State Universities in Southern Region. It also initiated in providing the highest quality learning environment for the pre-service and in-service teachers and teacher educators and educational administrators to emerge as the next generation educational leaders with the highest personal and professional standards. The IUCTE, RIE, Mysuru, since its establishment, has ventured on several programmes in the area of Higher Education and particularly in Teacher Education. One of such programmes undertaken is “Training programme on modernisation of library services of Teacher Education Institutions”.

Modernization is a continuous process of change for the better through technological inputs, which is taking place in every field due to the extensive use of ICT applications. In Educational Institutions Libraries are backbones to all the activities carried out in education, research, training, etc. Libraries assist users in developing proper background and base for the development of information society.

The main objectives of the program are:

- To know the status of Teacher Education Institution Libraries
- To train the librarians in ICT applications to library activities and services.
- To provide an exposure to online digital resources on Teacher Education.
- To develop essential professional skills and competency in managing the library.
- To train the librarians in the use of open-source library automation software.
- To create awareness regarding e-books, e-journals and online databases in the field of Teacher Education.

The Target group of the programme are the Librarians and In-charge library staff of the Teacher Education Institutions, who will be trained to modernise the library services.

The process of implementation consists of 3 workshop programmes for the preparation of the training manual before the training programme is conducted.

- A three-day workshop of resource persons for the planning, identification of topics & preparation of manual for training programme.
- A three-day workshop of resource persons to finalise, edit, & presentation of the Training Modules developed.
- A three-day workshop for the editing, vetting, and finalization of the training manual.
- Printing multiple copies of the Manual for the training programme
- Five days' training programme for the Librarians of Teacher Education institutions.
- Dissemination of the manual through IUCTE website and in Book form.

List of Experts/Resource Persons who attended the workshop on 18th to 20th December, 2019 at IUCTE, RIE, Mysuru.

1. Dr. B K Jha
Deputy Librarian,
Regional Institute of Education, Ajmer
E-mail: Jha.balendu@gov.in, Phone : 8005573739
2. Dr. K. Prakash,
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Mysuru
E-mail: prakash_k@yahoo.com, 0821-2510953 (0) 9448066788
3. Dr. N. Varatharajan
Librarian, University of Hyderabad,

- Prof. C.R.Rao Road, Gachibowli,
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4. Shri. Vimal Kumar V
Technical Assistant,
Mahatma Gandhi University Library,
Kottayam, Kerala 686560
Email: 2808@mgu.ac.in, Phone: 9497199414
5. Dr. (Mrs.) K. Mahalakshmi
Assistant Librarian,
Avinashilingam University,
Coimbatore
E-mail:nilamaha@gmail.com, Mobile:918610552991
6. Dr. Chandrashekara M
Chairperson,
DOS in Library & Information Science,
University of Mysore, Manasagangotri
Mysore
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7. Dr. Sunil, M.V
Librarian,
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No. 1, Chamundi Hill Road, Siddharthanagar
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Email: sunilmv@sdmimd.ac.in, Mobile: 9986439832
8. Dr. C. Shijith Kumar
Library and Information Officer
All India Institute of Speech and Hearing
Manasagangothri
Mysuru – 570 006
E-mail:lio@aiishmysore.in, Telephone: 91-0821-2502150

List of Internal Resource Persons from RIEM

9. Dr. S Nagaraja
Deputy Librarian
RIE Library,
RIE Mysuru
Email: snraj@rediffmail.com, Mobile: 9901733236
10. Smt. Anupama Hegde
Professional Assistant,
RIE Library,
RIE Mysuru.
Email: hegde.anupama@gmail.com, Mobile: 9663241967

PROCEEDINGS OF THE PROGRAMME

The workshop was conducted in the ERC (Library) of IUCTE. The **Inaugural Session** began at 10:00 A.M. with the registration of the Resource Persons of the workshop on the 18th November 2019. Inaugural session was Chaired by Prof. M S Talwar, Centre Director, IUCTE, RIEM. The programme commenced with the welcome address and keynote presentation by Smt. Yashaswini B V, Programme Coordinator. A brief introduction was given to recall in continuation to the 1st activity of the programme conducted on 23rd to 25th October 2019. The programme was witnessed by some of the staff of IUCTE.



In the Inaugural address Prof. M S Talwar expressed his views as the work of manual is being taken very seriously and with a regeous effort of the resource persons the manual is going to be ready in short time for the TP.



Highlights of the Discussions & Sessions:

DAY - 1

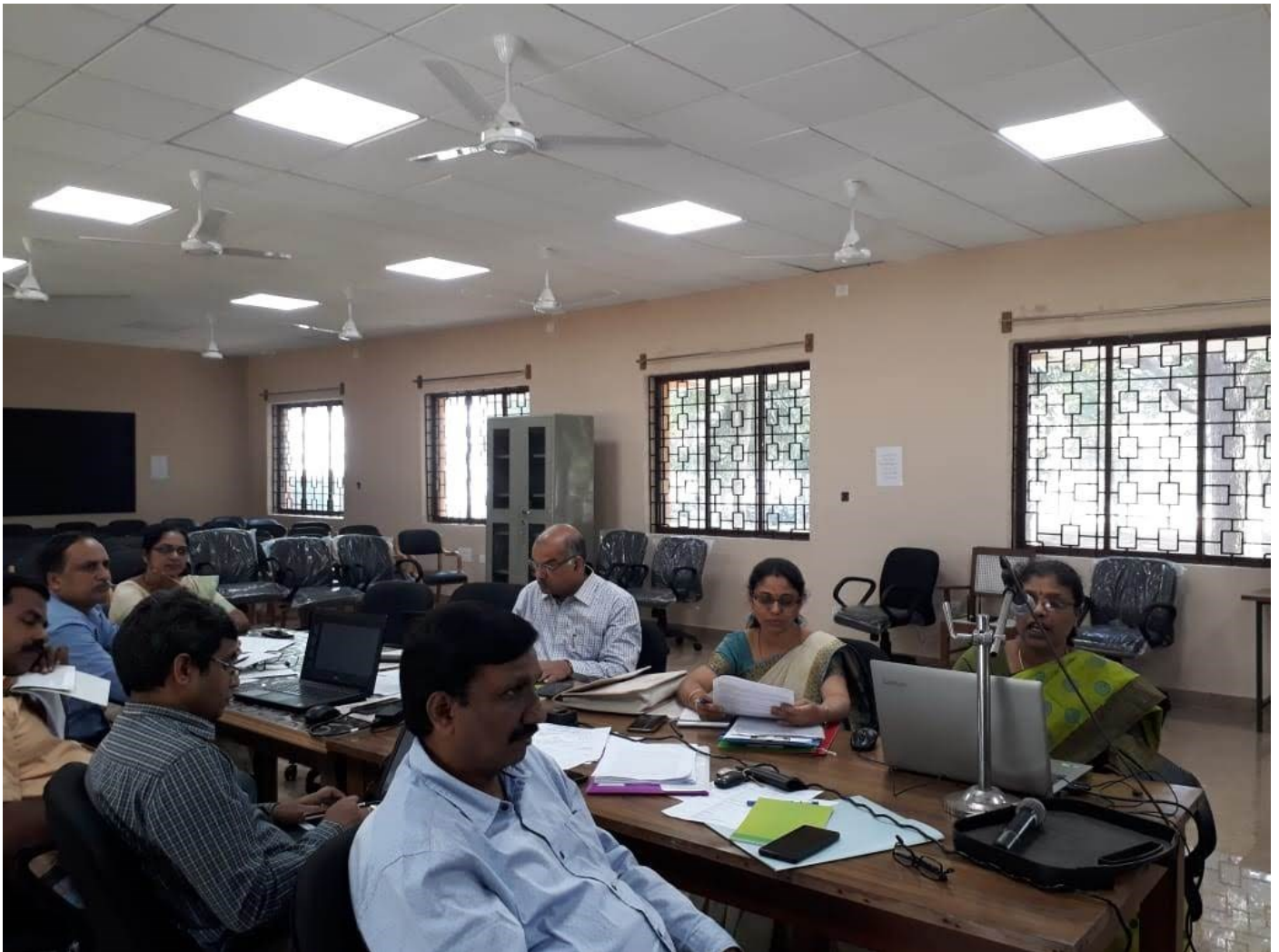
18th December 2019

IUCTE (ERC) - RIE - Mysuru

The **session** started with the brief recall of the previous workshop. Dr.Nagaraja S gave a clear idea of what are the things to be covered in the three-day workshop as scheduled.

- Presentation of the modules/units prepared by the Resource Persons
- Discussion on the presented Modules
- Incorporate the changes & Finalise the units
- Discussion regarding conducting the Training programme

As scheduled, the Resource Persons were ready with their units for the presentation. Suggestion regarding the edition and changes to be made was given by the resource persons. This session evidenced interesting and useful suggestions from all the resource persons.



DAY 2

19th December 2019 IUCTE - RIE - Mysuru

Forenoon session

The Session starts with a welcome by Dr. S Nagaraja. The presentation of the modules continued from the previous day. Few titles of the units was relooked and changed to suit the content. Discussion was done regarding the arrangement of the information in the units.

Information regarding the Telegram application was given by Shri. Vimal Kumar. Its salient features were introduced to the all.



A detailed discussion on modules, units presented.

DAY 3

20th December 2019 IUCTE - RIE – Mysuru

The day started with the discussion on the presented units. The resource persons gave their views and suggestions on each units. Some the the titles of the modules/units were changed based on the discussion. All agreed to incorporate the minor changes which were suggested the the gathering.

Discussion continued regarding the training programme to be conducted.



Highlights of the Discussion

- Training manual should be interactive rather than theoretical
- Learning objectives to be included for all the chapters.
- Practical activities to be added where ever possible.
- Important points to be highlighted in the manual.
- Uniformity in Structure
- Length of units to be minimum without foregoing the content
- Concepts should be taken care of in the course materials.
- MCQ, Assignment, Reference and further reading to be given as a part of unit.
- Video lectures to be provided/uploaded if necessary
- PPT also to be provided wherever necessary
- Computer literate/Knowledge is desirable

- Publicity through DSERT and DIET
- Simple language should use while writing the units
- Provide URL link wherever required
- Extra information can added in appendix
- Creation of Library web page/face-book page/blogs for assessment
- Day to day report to be generated during the training programme by the participants.
- Library literacy programme chart can be prepared during the training.
- Prepare a google chart.
- One session to be dedicated for skill development/ soft skill etc. other than library science.

OUTCOMES

- A manual with its contents and units were ready.
- The next activity after the editing of content of the manual by the experts the training programme for 30 to be conducted in February 2020.

Suggestions that evolved regarding the trining programme

- Training programme to be practical oriented
- Minimum qualification is bachelor's degree with the knowledge of library science.
- Training to be blended with more of practicum.
- Participant of the Trining programme should have Passion towards the Librarianship
- Duration of service to be considered while selecting for the training programme
- Course materials to be made available to the participant during the training programme
- Bio data to be asked along with the nomination for the TP to know know basic essential data.
- Information about the college to create the website to be brought for the Training Programme.

Valedictory Session



Smt. Anupama hedge took the responsibility to thank all the Resource Persons. She briefly narrated about the discussions held for three days, and about the traing programme to be held in the month of February 2020. The effort taken by the Resource Persons in preparing the units was appreciated. Futher their presence during the Training Programme was highly essential and so was requested to make it up during the TP.

APPENDIX I

Module Number	Title	Resource Person
1 Introduction to Teacher Education Institute Libraries	Unit 1-Teacher Education Institute Library – An Overview Role of Librarian in Teacher Education Unit 2 -Skills and Competencies for modernization of Library	Smt. Anupama Hegde Prof. M Chandrashekar & Dr. Nagaraja S
2 Management of Information Resources	Unit 1 – Collection Development - Print Resources Unit 2 - Collection Development - Electronic Resources Unit 3 - Stock Inventory in Libraries	Dr. Prakash K Dr. Varatharajan N Prof. A Y Asundi
3 Organization of Information Resources	Unit 1 - Library Classification Unit 2 - Library Cataloguing Unit 3 - Subject Headings – LCSH	Prof. A Y Asundi
4 Library and Information Services	Unit 1 -Library Services in Teacher Education Institute – Traditional Services Best Practices / Innovative Practices Unit 2 -Web-based library Services Best Practices / Innovative Practices	Dr. Mahalakshmi
5 Information Literacy	Unit 1 - Information Literacy for Teacher Education Institute Unit 2 - Google Search Strategy Unit 3 - Plagiarism and Reference Management Tool	Dr. Sunil M V
6 Library Automation	Unit 1 - Planning for Library automation Unit 2 -Introduction to Koha Koha Administration Module -Cataloguing -Circulation -Serials Control -Web OPAC -Report Generation Data Backup Unit 3 - Installation, Hardware Requirement Key Web resources for help and documents	Dr. Chandrashekar Shri Vimal Kumar
7 Digital Resources for Teacher Education	Unit 1 - Digital Library – Concept and Techniques Institutional Repository Unit 2 - Digital Resources for Teacher Education Unit 3 - Open Access Resources	Dr. Varatharajan N Dr. B K Jha
8 Web Technology and Libraries	Unit 1 - Website Development for Library Unit 2 - Social Media for Libraries	Dr. Shijith Kumar
